

## Planning Board Meeting 3/14/2024 Minutes

**In attendance:** Board Members Stan Bujalski, Mark Canfield, Gerry Panuczak, and Anthony Patti. Guests included Carol Ogilvie.

The meeting was called to order at 16:01.

The proposed agenda was presented and approved with no changes.

Mr. Canfield offered an amendment to the February 15, 2024 minutes. He stated that we add “condominium establishment” ahead of “documents” in paragraph four. All agreed with Mr. Canfield’s amendment. Mr. Panuczak motioned to approve the amended February 15, 2024 draft minutes. Mr. Bujalski seconded the motion. All Board members present voted affirmative.

Mr. Canfield shared the revised draft Master Plan. The Board discussed adding a box in the organization chart for Recreation and Food and Beverage, and change “soon to be installed playground” to “playground” in the recreation section. All Board members agreed with the changes, and Ms. Ogilvie agreed to amend the Master Plan accordingly.

Mr. Canfield led a discussion regarding the proposed agenda for the upcoming Public Hearing. The sections included:

- 1) Planning Board member introduction (past and present)
- 2) Planning Board purpose and establishment timetable
- 3) Responsibility of the Planning Board including the creation of a Village District Master Plan
- 4) What is included in a Master Plan
- 5) What is not included in a Master Plan
- 6) How the draft Master Plan was developed
- 7) Description of the unique leadership structure of the Village District
- 8) Present the draft Master Plan including brief description of sections
- 9) Public input regarding the draft Master Plan
- 10) Record and discuss possible changes to the draft Master Plan
- 11) Vote to finalize the Village District Master Plan

Mr. Canfield led a discussion of the logistics of the upcoming Public Hearing. The Board agreed to stadium style seating. Mr. Canfield will share the agenda, audio visual needs, copy needs, and ground rules with Ms. Smith to properly notice the Public Hearing.

The next Planning Board meeting is scheduled for April 11, 2024 at 16:00 hours.

Meeting adjourned at 17:42 hours.

Respectfully submitted,

Gerry Panuczak