

Waterville Estates Village District

Water Department

562 Winterbrook Rd, Campton, NH 03223

Phone: (603) 726-3082 | Fax: (603) 726-8611

www.waterville-estatesnh.gov

Meter Request Form

Name of Owner on Record: _____

Street	City	State	Zip
--------	------	-------	-----

Tax map number: _____ Telephone: _____

Email: _____

Is there a designated representative other than the owner? [] Yes [] No

Name of Representative: _____

Contact Address: _____

Street/Box Number	City	State	Zip
-------------------	------	-------	-----

Telephone: _____

Email: _____

Meters and kornerhorns are to be purchased from the District at cost by the property owner. All new construction must have meters installed prior to water service connection. All requests are prioritized in a first come, first serve basis. Whenever feasible, a meter shall be provided in accordance with applicable requirements within 15 working days of the District's receipt of this request form.

By signing below, I acknowledge that I have read and agree to all terms and conditions for new connections as outlined in the Waterville Estates Village District Water Ordinance adopted in August 2021. I also agree to pay all applicable fees upon receipt of my approved request. I understand that my approved request will not be issued to me or valid until all applicable fees are paid in full.

Signature

Date

Printed Name

Waterville Estates Village District

Water Department

562 Winterbrook Rd, Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

FOR OFFICE USE ONLY

Date request submitted: _____ Initials: _____

Request: Approved Denied

Reason if denied: _____

Meter supplied on: _____ Kornerhorn supplied on: _____

Date of site visit: _____

Attendees: _____

Water reconnection: Denied Approved Approved with conditions:

Second Site Visit (if necessary)

Date of site visit: _____

Attendees: _____

Water reconnection: Denied Approved Approved with conditions:

All applicable fees have been paid Yes No

WEVD Water Superintendent or their Representative - Signature

WEVD General Manager or their Representative - Signature

WEVD Water Department Admin Assistant - Signature

Waterville Estates Village District: Community Water System Water Ordinance

Section 27: Meters and Related Apparatus (Page 15)

- a. General: All water will be sold on the basis of a base and metered measurements. The customer will receive water through a meter upon written application to the municipality and after payment of all required fees. The size of the meter will, in all cases, be determined by the District and these rules.
- b. Meter Setting: Unless otherwise required by the District, all meters shall be installed at the foundation wall (or the mechanical room in the case of a slab on grade building, condominium unit or mobile home) where the building service line enters the building, and the customer shall provide and maintain a warm and accessible place for it, or in a meter pit. The piping arrangement for meter installations shall be in accordance with the requirements of the District, and shall conform to all Local, State and Federal Plumbing Codes.

A District representative must inspect and approve the water meter installation before water is permitted to flow through it.
- c. Repairs and Replacements: For standard house meters, maintenance, repairs and replacements necessitated by ordinary wear will be provided by the District. The cost of meter repairs and/or replacement necessitated by freezing, hot water, or other causes under the control of the customer will be charged to the property owner. The costs of maintenance, repairs and replacements of meters larger than the standard house meters shall be the responsibility of the property owner.
- d. Testing: The District shall arrange for suitable means of testing its meters. All tests will be at the sole expense of the customer unless initiated by the District. The first step in this process is to collect the information contained within the water meter. Each meter has the ability to retain hourly metered data. From this, the Operator can determine if the meter is working properly and there is high water use, or if there is a leak on the premises. The customer requesting a meter test shall make a deposit in an amount established under "Water Rates, Special Charges and Connection Fees" to cover the cost of the operator making a visit to the property and reviewing the information. The next step would be to physically remove and test the water meter. The customer requesting this type of meter test shall make a deposit in an amount established under "Water Rates, Special Charges, and Connection Fees" to cover the cost of removal, testing and re-installation. If a meter tested at the request of a customer shows the meter does not conform to flow criteria established by AWWA standards, the deposit(s) made by the customer shall be refunded and a new meter installed at no cost to the customer. If the meter conforms to the standards of these rules, the District will retain the customer's deposit and the meter may be continued in use at the same location. The District reserves the right to remove and test any and all meters.
- e. Multiple Meters: Water shall not be double metered. Each newly constructed residential unit of a townhouse, condominium or multifamily building shall be individually metered.

**Waterville Estates Village District: Community Water System Water Ordinance
Schedule of Fees (Appendix, page 1)**

Schedule of Waivers and Penalties

In such civil proceedings, an Issuing Officer or Municipal Official is authorized to recover a waiver fee, in lieu of a civil penalty, for any person who declines to contest a municipal complaint and pays the waiver fee.

First Offense:	\$ 50
Second Offense:	\$100
Third Offense:	\$150
Fourth Offense and Subsequent Offenses:	\$250

An Issuing Officer or Municipal Official is authorized to recover civil penalties in the following amounts for each violation:

First Offense:	\$100
Second Offense:	\$150
Third Offense:	\$250
Fourth Offense and Subsequent Offenses:	\$500

Offenses shall be counted on a calendar year basis.

Schedule of Fees

- New Water Connection Fee (a portion of which includes a non-refundable administrative charge of \$250): \$1000.00
- Water Meter Fee (existing homes): \$360.00 per meter (installation not included)
- Kornerhorn: \$279.00 each
- Shut-off or Reconnection/Turn-on Fee: \$75.00
- Deposit for meter removal, testing and re-installation: \$300.00 Refunded if meter found to be faulty.