

# WEVD COMMISSION MEETING AGENDA

Tuesday, April 10, 2024, at 6 PM

Community Center, 562 Winterbrook Rd., Campton, 03223

with Zoom access

Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. PUBLIC HEARING - To accept the improvements to the Community Center for the 2023 calendar year totaling \$89,240. Improvements being accepted include the widening of the walkway to the Community Center front entrance and mailboxes as well as the outdoor court construction (court, walkways, retention walls, paving, benches, equipment, fencing)
6. PUBLIC HEARING - To accept the improvements valuing \$46,209.88 for Snowmaking Infrastructure upgrades at Campton Mountain
7. PUBLIC HEARING - To accept & expend unanticipated funds totaling \$20,922.75 from WEA CIF for Snowmaking Infrastructure upgrades at Campton Mountain
8. PUBLIC HEARING - To review & accept water rates for the fiscal year 2024 second billing
9. Approval of Minutes
  - a. March 26, 2024
10. GM's Report
11. CONSENT CALENDAR
  - a. Manifests
  - b. Committee Re-appointments
12. GENERAL CALENDAR ITEMS
  - a. RCA – 7 Holland Trail
13. Next Meeting: April 23, 2024 at 10 AM
14. Public Comment Period
15. Non-Public Session
16. Adjourn Meeting

## Rates for Hearing - April 10, 2024

### 2024 Fiscal Year Water Rates

Budget - Water Rates	\$	602,582.00
3% non-collect	\$	18,077.46
<b>Total to be Collected</b>	<b>\$</b>	<b>620,659.46</b>

25% Availability	\$	155,164.87
<b>828 Properties</b>	<b>\$</b>	<b>187.40</b>

75% Users of System	\$	465,494.60
<b>2087 Occupants</b>	<b>\$</b>	<b>223.04</b>

Property Type	FY 2024 Annual	May-24	Nov-23	Nov. vs May	PY v. CY
Undeveloped	\$ 187.40	\$ 96.57	\$ 90.83	\$ 2.58	\$ 0.15
One Bedroom	\$ 633.49	\$ 321.64	\$ 311.85	\$ 8.14	\$ (14.23)
Two Bedroom	\$ 856.53	\$ 434.17	\$ 422.36	\$ 10.92	\$ (21.43)
Three Bedroom	\$ 1,079.58	\$ 546.71	\$ 532.87	\$ 13.70	\$ (28.62)
Four Bedroom	\$ 1,302.62	\$ 659.24	\$ 643.38	\$ 16.48	\$ (35.82)
Five Bedroom	\$ 1,525.67	\$ 771.78	\$ 753.89	\$ 19.26	\$ (43.01)
Six Bedroom	\$ 1,748.71	\$ 884.31	\$ 864.40	\$ 22.04	\$ (50.20)
Community Center	\$ 1,971.76	\$ 996.85	\$ 974.91	\$ 24.82	\$ (57.39)
Ski Area	\$ 633.49	\$ 321.64	\$ 311.85	\$ 8.14	\$ (14.23)
Service Yard (Shop)	\$ 633.49	\$ 321.64	\$ 311.85	\$ 8.14	\$ (14.23)



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**WEVD 2024 Meeting DRAFT Minutes**  
**March 26, 2024 – 10:00 AM**

**Attendees:** Commissioners Maureen Patti, David Spinney, General Manager Ron Beard, Water Department Administrator Allison Smith, Jennifer Franz, Steve Baert, Shawn Pelchat.

**Members of the public:** none.

**Members excused:** Gerry Panuczak

**Attendees via Zoom:** Ralph Wilbur

**Call to order:** Commissioner Patti called the meeting to order at 10:00 AM.

**Pledge of Allegiance:** The meeting began with the Pledge of Allegiance.

**Roll Call of Commissioners:** Ms. Patti and Mr. Spinney were present in person at the Summit Lounge.

**Adoption of Agenda.**  
By consensus agenda was adopted as is.

**Approval of Minutes**

**a. February 29, 2024**

*Ms. Patti made a motion to amend the draft minutes of 2/29/2024 consistent with the 19 amendments prepared by Ms. Patti. Mr. Spinney duly seconded and motion carried with a roll call vote 2:0 Ms. Patti – aye, Mr. Spinney – aye.*

*Ms. Patti made a motion to make the amended minutes of 2/29/2024 the official meeting minutes. Mr. Spinney duly seconded and motion carried with a roll call vote 2:0 Ms. Patti – aye, Mr. Spinney – aye.*

**General Manager's Report.**

Mr. Beard spoke about the following.



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- Shawn Pelchat and his team have successfully removed all unused heating units from the community center and have begun insulating where necessary.
- During the recent storm, Steve, Lauren, and Shawn's team demonstrated exceptional performance.
- Steve and Lauren have been clearing brush along District roads, and in the next week or two, we will rent a chipper to dispose of it.
- Shawn has deactivated the heating in the lift shacks at the mountain and has also arranged for a required number of chairs to be tested annually.
- Jennifer Franz has been actively organizing the summer schedule.
- The management introduced a second food vendor for some menu items, anticipating cost reductions.

Mr. Spinney commended the staff's efforts and mentioned that there were no immediate concerns or questions.

He also praised Alison Smith for her outstanding job in organizing the annual meeting.

## CONSENT CALENDAR

### Manifests

*Ms. Patti made a motion to approve the manifests as presented in the handout. Mr. Spinney duly seconded and motion carried with a roll call vote 2:0 Ms. Patti – aye, Mr. Spinney – aye.*

## GENERAL CALENDAR ITEMS

- Recreation Fund – reconciliation of 2023, current balance**
- District Fund balance**
- FY '23 Audit**

Mr. Spinney provided an update on the Rec Fund balance which currently is at \$215,419, whereas on January 1, 2024 it was roughly at \$114,000. There was a short discussion about costs and profits related to recreation.

*Ms. Patti made a motion to make the two pages from the Bank of New Hampshire titled General Fund Sweep and Water Sweep an official attachment to this meeting minutes. Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.*



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Ms. Patti made a motion to make the document from the municipal software called Fund Balance an official attachment to this meeting minutes. Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.

Mr. Beard provided an overview of the District Fund balance as well. He went over the numbers in the Fund Balance document and concluded that so far, the fund equity for the Village District is \$1,216,878.08.

Discussion ensued about asking the new Treasurer (when one is available) to include that number into their reports going forward. Another discussion was about the fact that this number includes non-lapsing warrant articles from previous years and whether the Treasurer should note in his report how much of that total is encumbered in any way or is related to warrant articles as well as provide a breakdown by department. There was consensus on both matters.

Ms. Patti made a motion to make the document from the municipal software called Water Department Balance an official attachment to this meeting minutes. Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.

Mr. Beard provided an overview of the Water Department Fund balance as well. He went over the numbers and concluded that so far, the total fund equity for the Water Department is \$606,550.07 which also includes the amount for warrant articles and funds encumbered for the Pegwood Road project.

Next the upcoming audit was discussed which had been delayed until April. It was noted that the District addressed a lot of issues previously raised by the auditors about the structure of its accounting and relevant policies and procedures. Remaining was the Investment policy and the post retirement liability for which the actuarial work was approved to be done by the Commissioners. Mr. Beard was asked to provide an update to both the Commissioners and especially the auditors on the status of that work.

#### **d. Discussion with Head of Maintenance, Shawn Pelchat**

Head of Maintenance Shawn Pelchat provided an update on the following:

- Summit lounge repairs that were down over the winter;
- Projects completed and planned to be done on the pools;
- Planned projects for the lounge and the office that he had obtained quotes for but the decision has not been made yet;



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- Plans for the new beverage shed;
- Plans for a storage shed for various equipment and parts;
- Staffing levels and performance;
- Concerns going forward and plans to fund fixing them;
- Inspections on the lift;
- Ongoing building maintenance projects;
- Plans to perform trail maintenance and possibly creating a glade trail for skiing;
- Heating system ongoing maintenance and planned improvements;

Mr. Pelchat was encouraged to plan for future equipment needs early and provide the Commissioners with equipment needs and costs early on so that they could relay to the voters all the information and start planning early. Commissioners praised all the work done by staff on all the projects to better the District infrastructure and buildings.

**e. Discussion with Director of Public Works, Steve Baert**

Director of Public Works, Steve Baert provided an update on the following:

- The water system operation;
- Leak detection specialist visit, what he discovered and plans to fix it;
- Upcoming leak detection specialist visit to finish checking the areas that were not covered by the first visit;
- Lead and copper water testing;
- Plans and efforts to address water quality for those who have issues with copper and lead;
- Efforts to address an issue with water pressure for a property;
- Roadside cutting progress;
- Planning for upcoming roadside sweeping;
- Ongoing road and culvert maintenance;
- Pegwood Road project;
- Paving plans;
- Staff;
- Excavator financing;
- Plans for building compartments for storing bulk supplies;
- Equipment status and needs;



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There was discussion about consistency while planning for the funding for road paving to make sure that there are resources available that are dedicated specifically to road paving. It was also noted that the 20 year Road Paving Plan is a very helpful instrument for financial planning.

**g. Discussion with Food & Beverage Manager, Jennifer Franz**

Food & Beverage Manager, Jennifer Franz provided an update on the following:

- Current food and beverage operation and how things have been changing for the better;
- The need for a “hook” (something that will draw in a bigger crowd especially out of skiing season) which the band alone is not;
- Plans to do bigger events where the client takes care of set up, running the event and cleaning up after;
- Fishing Derby organization;
- Organizing beer or wine/other spirits events;
- July 4th prep;
- Kentucky Derby set up;
- Easter event planning;
- Other events which are more family oriented;
- Attempts to have the public space renters be separated from the residents using amenities;
- Securing alcohol storage;
- Potential schedule of events;
- Staffing and the fact they are seasonal and the need to plan accordingly if they need to work longer;
- Plans to serve food from the food shack when it is operational;
- Plans to organize a concert on the lawn;
- Plans to organize a software ticketing system.

There was discussion about using the Summit Lounge for events off season or at night and whether it would actually be profitable given the staffing needs and other costs associated with doing so. The need for another adventurous attraction came up again that would help bring more people in.

There was another discussion about the need to carefully balance opening up the District amenities to the general public and the desire of many residents and home owners to keep the use of those amenities to themselves. Suggestion was made to look into organizing more owner events at the mountain in the off season.





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**f. Discussion with Water Department Administrator and WEVD Administrative Assistant, Allison Smith**

Water Department Administrator and WEVD Administrative Assistant, Allison Smith provided and update on the following:

- Plans to start auditing the meeting minutes from various committees and boards with a goal to scan then into PDFa format required by the statute for electronic record keeping;
- Getting ready for the next water billing cycle;
- Working on auditing the receivables line before the audit;
- Plans to cancel QuickBooks subscription;
- Plans to close the old bam accounts;
- Notifying whoever needs to be notified of the District Treasurer's passing.

There was a brief discussion about posting for a new District Treasurer position and what the requirements would be.

Then there was discussion about Ms. Smith's work load and staffing levels and how the new payroll service is going to be helping that. It was also noted that lack of a financial position prompts having a discussion about certain functions that used to be carried out by those employees.

Ms. Smith made some suggestions as to what the Commission can review in the future in terms of applications and processes matching ordinances. She also provided feedback on future staffing needs and identifying their responsibility.

Then there was a lengthy discussion about WEA requesting taking possession of their records and what that might involve for the District given that a lot of these documents also belong to the District.

Next discussion was about the warrant article for purchasing the excavator and the trailer. The way it is worded implies financing both items through one financier, however it was discovered that the seller of the excavator provides its own financing which should save the district about 2.1 percent. Members debated a better way to purchase both the excavator and the trailer given the potential savings with seller provided financing. Mr. Beard was asked to provide the numbers for four years instead of five years to pay them off and also check with the trailer seller if they provide financing as well.

**Next Meeting: April 10, 2024 @ 6 p.m. – PUBLIC HEARINGS to accept and expend CIF monies, accept improvements to the Community Center and Ski Area, and to SET MAY BILLING WATER RATES**





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Ms. Patti noted that on April 10 a separate non-public session will be scheduled for 5:15 PM to go over the non-public meeting minutes. The public meeting on April 10 will still be held at 6 PM.

#### **Public Comment Period**

There was nobody willing to address the Commission in person, via remote platform, by phone.

#### **Non-Public Session**

*Ms. Patti motioned to enter non-public session for the purposes described in RSA 91-A:3, II (a) and (c). Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.*

Non-public session was entered at 12:17 PM. Commissioners Patti and Spinney were present in person as well as the General Manager Ron Beard.

#### **Resumption of Public Session**

*Ms. Patti motioned to exit non-public session at 12:54 PM. Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.*

Public session was entered at 12:55 PM. Commissioners Patti and Spinney were present in person.

*The nonpublic session minutes were sealed by a motion from Mr. Spinney, a second by Ms. Patti, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner. Motion carried with a roll call vote 2:0. Ms. Patti – aye, Mr. Spinney – aye.*

#### **Adjourn Meeting**

*Ms. Patti made a motion to adjourn the meeting. Mr. Spinney duly seconded and motion carried by a 2:0 roll call vote: Ms. Patti - aye, Mr. Spinney - aye.*

Meeting adjourned at 12:56 PM.

Prepared by Alvina Snegach

Attachments below: 4 pages



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3/26/24, 9:50 AM

Bank of New Hampshire: Account Details



Good Morning, RONALD BEARD

## General Fund Sweep

Last Updated: March 26, 2024 9:50 AM

**\$722,057.63**

Current Balance

Transactions Details & Settings

### DETAILS

Current Balance	\$722,057.63	Interest Rate	0.00%
Last Deposit Amount	\$139,690.58	Last Deposit Date	Mar 21, 2024
Last Statement Balance	\$0.00	Previous year-to-date interest amount	\$9,874.52
Year-to-date interest amount	\$3,709.96	Accrued Interest	\$1,741.18
Account Number			

### SETTINGS

Online Display Name

General Fund Sweep 

Visibility on Home 



### Text Banking

You are not enrolled in Text Banking, enroll in Settings



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3/26/24, 9:51 AM

Bank of New Hampshire: Account Details



Good Morning, RONALD BEARD

## Water Sweep

Last Updated: March 26, 2024 9:50 AM

**\$581,104.83**

Current Balance

Transactions Details & Settings

### DETAILS

Current Balance	\$581,104.83	Interest Rate	0.00%
Last Deposit Amount	\$88.81	Last Deposit Date	Mar 20, 2024
Last Statement Balance	\$0.00	Previous year-to-date interest amount	\$7,151.71
Year-to-date interest amount	\$4,782.53	Accrued Interest	\$1,577.61
Account Number			

### SETTINGS

Online Display Name

Water Sweep

Visibility on Home



### Text Banking

You are not enrolled in Text Banking, enroll in Settings

<https://secure.banknh.com/banknh/uux.aspx#/account/249286?currentTab=details&returnTo=Home>

1/2



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### MUNICIPAL FUND BALANCE SHEET

Fund: VILLAGE DISTRICT FUND Periods: 2024-01 thru 2024-03 [25% of Year] Include: Balance Sheet -

Account #	Account Title	Balance
<b>1-CURRENT ASSETS</b>		
<b>1010 - CASH AND EQUIVALENTS</b>		
01.1010.000.001	NORTHWAY BANK	68,970.10
01.1010.000.003	PETTY CASH	600.00
01.1010.000.004	BANK OF NEW HAMPSHIRE	685,768.95
01.1010.000.005	CITIZENS BANK - SAVINGS	50,000.00
01.1010.000.006	BANK OF NH - CREDIT CARD DEPOSITS	4,250.88
1010 - CASH AND EQUIVALENTS		<b>809,589.93</b>
<b>1080 - TAXES RECEIVABLE</b>		
01.1080.001.020	AR CAMPTON TAXES 2020 & PRIOR	62,154.53
01.1080.001.022	AR CAMPTON TAXES 2022	46,116.29
01.1080.001.023	AR CAMPTON TAXES 2023	29,058.99
01.1080.001.112	ALLOWANCE - CAMPTON	(60,000.00)
01.1080.002.021	AR THORNTON TAXES 2021	(1,369.88)
01.1080.002.022	AR THORNTON TAXES - 2022	2.00
01.1080.002.023	AR THORNTON TAXES - 2023	50,480.00
1080 - TAXES RECEIVABLE		<b>126,441.93</b>
<b>1150 - ACCOUNTS RECEIVABLE</b>		
01.1150.000.000	ACCOUNTS RECEIVABLE	(14,770.73)
01.1150.000.004	AR - WEA	17,353.40
1150 - ACCOUNTS RECEIVABLE		<b>2,582.67</b>
<b>1310 - DUE FROM OTHER FUNDS</b>		
01.1310.000.005	DUE FROM CAPITAL PROJECTS FUND	25,531.00
1310 - DUE FROM OTHER FUNDS		<b>25,531.00</b>
1-CURRENT ASSETS		<b>964,145.53</b>
<b>2-CURRENT LIABILITIES</b>		
<b>2020 - WARRANTS AND ACCOUNTS PAYABLE</b>		
01.2020.000.000	ACCOUNTS PAYABLES	2,330.40
01.2020.000.001	PAYROLL LIABILITIES	325.76
01.2020.000.003	DUE TO EMPLOYEES - STALE CHECKS	822.61
01.2020.000.005	ACCRUED WAGES	0.00
01.2020.000.007	NHRS PAYABLE	(0.01)
01.2020.000.008	AFLAC PAYABLE	(0.04)
01.2020.000.010	FLEX SPENDING WITHHELD	1,189.31
01.2020.000.011	FEDERAL WITHHOLDING	(9,484.67)
01.2020.000.012	FICA - BOTH	(17,115.10)
01.2020.000.013	MEDICARE - BOTH	(4,002.78)
2020 - WARRANTS AND ACCOUNTS PAYABLE		<b>(25,934.52)</b>
<b>2080 - DUE TO OTHER FUNDS</b>		
01.2080.000.002	DUE TO/FROM WATER DEPARTMENT	(10,802.90)
01.2080.000.003	DUE TO/FROM REC FUND	(216,004.13)
2080 - DUE TO OTHER FUNDS		<b>(226,807.03)</b>
2-CURRENT LIABILITIES		<b>(252,741.55)</b>
<b>2-FUND EQUITY</b>		
<b>2530 - UNASSIGNED FUND BALANCE</b>		
01.2530.000.000	FUND BALANCE	1,525,137.67
01.2530.000.3T	TOTAL REVENUE	5,773.19
01.2530.000.4T	TOTAL EXPENDITURE	(314,023.78)
2530 - UNASSIGNED FUND BALANCE		<b>1,216,887.08</b>
2-FUND EQUITY		<b>1,216,887.08</b>

Printed 3/25/2024 11:51AM By RBEARD

WATERVILLE ESTATES

Page 1 of 1

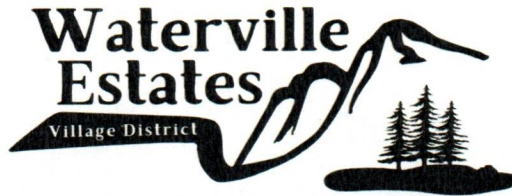


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#### MUNICIPAL FUND BALANCE SHEET

Fund: WATER FUND Periods: 2024-01 thru 2024-03 [25% of Year] Include: Balance Sheet -

Account #	Account Title	Balance
<b>1-CURRENT ASSETS</b>		
<b>1010 - CASH AND EQUIVALENTS</b>		
02.1010.000.001	CASH TO BE DEPOSITED	1,196.73
02.1010.000.002	BANK OF NEW HAMPSHIRE	574,457.11
1010 - CASH AND EQUIVALENTS		575,653.84
<b>1150 - ACCOUNTS RECEIVABLE</b>		
02.1150.000.000	ACCOUNTS RECEIVABLE	7,563.67
02.1150.000.003	A/R - NEW BILLING SYSTEM	5,457.56
02.1150.000.004	RETURNED WATER METER RECEIVABLE	16,661.00
1150 - ACCOUNTS RECEIVABLE		29,682.23
<b>1410 - OTHER CURRENT ASSETS</b>		
02.1410.000.001	PREPAID EXPENSES	10,350.00
1410 - OTHER CURRENT ASSETS		10,350.00
1-CURRENT ASSETS		615,686.07
<b>2-CURRENT LIABILITIES</b>		
<b>2020 - WARRANTS AND ACCOUNTS PAYABLE</b>		
02.2020.000.000	ACCOUNTS PAYABLE	(1,154.64)
02.2020.000.001	ACCRUED WAGES	0.00
2020 - WARRANTS AND ACCOUNTS PAYABLE		(1,154.64)
<b>2080 - DUE TO OTHER FUNDS</b>		
02.2080.000.001	DUE TO/FROM WEVD	10,802.93
02.2080.000.003	DUE TO RECREATION	(422.36)
2080 - DUE TO OTHER FUNDS		10,380.57
<b>2220 - DEFERRED REVENUE</b>		
02.2220.000.001	BILLINGS IN ADVANCE	(90.83)
2220 - DEFERRED REVENUE		(90.83)
2-CURRENT LIABILITIES		9,135.10
<b>2-FUND EQUITY</b>		
<b>2530 - UNASSIGNED FUND BALANCE</b>		
02.2530.000.000	UNASSIGNED FUND BALANCE	495,311.98
02.2530.000.3T	TOTAL REVENUE	305,962.27
02.2530.000.4T	TOTAL EXPENDITURE	(194,723.28)
2530 - UNASSIGNED FUND BALANCE		606,550.97
2-FUND EQUITY		606,550.97



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### GM Report April 10, 2024

1. Shawn Pelchat and his team have removed the old beer shack on the back lawn and have begun preparing the site for the new building.
2. Work has begun pumping out the outdoor pools in preparation for power washing them.
3. Steve is going to prep the site where he parks at his shop to refill his trucks with fuel to pour a concrete slab. We will coordinate this with Shawn to have the slab for the beer shack and the refill station slab at Steve's shop to be poured the same day. We will separate out the cost for each and charge them to the proper gl codes.
4. Steve has been working on raking our dirt roads to get them back in shape and ready for re-grading and compacting.
5. I have received the loan documents for the excavator. We will be financing for 4 years instead of 5. The monthly payment will be \$1,662.29 and for the 9 months for this year would total \$14,960.61.
6. Steve has also selected a trailer for the excavator and this will cost \$9000.00. This is a savings of \$11,000.00 from what was budgeted.



## Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 188 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
649	SYSTEM	3/26/2024	80	AFLAC				
	210895				3/18/2024	681.25	0.00	681.25
		01.2020.000.008 / AFLAC PAYABLE EMPLOYEE DEDUCTIONS					681.25	
						Total Check #:	649	681.25
650	SYSTEM	3/26/2024	160	AMAZON				
	1HQY-1WMY-XJ9G				3/23/2024	119.98	0.00	119.98
		01.4314.003.609 / B&G - DEPT UNIFORMS BUILDING - WORK PANTS					119.98	
	1VNW-X67V-VH WX				3/22/2024	92.88	0.00	92.88
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE BUILDING - POOL SPLIT RING HANGERS					92.88	
						Total Check #:	650	212.86
651	SYSTEM	3/26/2024	560	BELLETETES, INC.				
	3677044				3/19/2024	27.59	0.00	27.59
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE 3/4X100 GALV & 2 IN SPLIT RING HANGER					27.59	
						Total Check #:	651	27.59
652	SYSTEM	3/26/2024	7060	COCA COLA BOTTLING COMPANY				
	40481401007				3/22/2024	447.25	0.00	447.25
		03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES COG NON-ALCOHOLIC BEV					447.25	
						Total Check #:	652	447.25
653	SYSTEM	3/26/2024	7050	COCA-COLA BOTTLING COMPANY				
	40481401006				3/22/2024	480.02	0.00	480.02
		03.3401.003.005 / EVNT - NON-ALCOHOL BEVERAGES NON-ALCOHOL BEV					480.02	
						Total Check #:	653	480.02



## Check Manifest - by Payee

**Date:** 3/26/2024      **Batch ID:** 188      **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
<b>654</b>	SYSTEM	<b>3/26/2024</b>	<b>1270</b>	<b>CONSOLIDATED COMMUNICATION</b>				
	113295354210	03.18.2024			3/18/2024	129.47	0.00	129.47
		01.4299.001.813 / PSafe - ALARM - FIRE TELEPHONE LINES					129.47	
		WATERVILLE ESTATES VILLAGE BAPL FIRE ALARM						
<b>Total Check #:</b>							<b>654</b>	<b>129.47</b>
<b>655</b>	SYSTEM	<b>3/26/2024</b>	<b>571</b>	<b>DEMERS, NANCY</b>				
	7817063860032782				3/19/2024	47.40	0.00	47.40
		03.3409.003.001 / COGS - EVENTS					47.40	
		COG REIMBURSEMENT EASTER EGG HUNT						
<b>Total Check #:</b>							<b>655</b>	<b>47.40</b>
<b>656</b>	SYSTEM	<b>3/26/2024</b>	<b>1770</b>	<b>EASTERN MINERALS, INC.</b>				
	INV061636				3/21/2024	1,895.84	0.00	1,895.84
		01.4312.002.819 / HWY - ROAD SAND & SALT					1,895.84	
		HIGHWAY SALT						
<b>Total Check #:</b>							<b>656</b>	<b>1,895.84</b>
<b>657</b>	SYSTEM	<b>3/26/2024</b>	<b>7560</b>	<b>HORIZON FORESTRY LLC</b>				
	5226				10/11/2023	3,029.00	0.00	3,029.00
		01.4520.003.620 / REC - MISC EXPENSES					3,029.00	
		MOWING FINISHED ON 10/09/2023						
<b>Total Check #:</b>							<b>657</b>	<b>3,029.00</b>
<b>658</b>	SYSTEM	<b>3/26/2024</b>	<b>4840</b>	<b>PIKE INDUSTRIES</b>				
	1268438				3/19/2024	817.84	0.00	817.84
		01.4312.002.819 / HWY - ROAD SAND & SALT					817.84	
		HIGHWAY SCREENED SAND						
<b>Total Check #:</b>							<b>658</b>	<b>817.84</b>
<b>659</b>	SYSTEM	<b>3/26/2024</b>	<b>5390</b>	<b>SANEL AUTO PARTS</b>				
	114022				3/19/2024	146.74	0.00	146.74
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE					146.74	

## Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 188 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			VEHICLE MAINT	OIL FILTER & MOTOR OIL					
							<b>Total Check #:</b>	<b>659</b>	<b>146.74</b>
<b>660</b>	SYSTEM	3/26/2024	9683	SPECTRUM #5967CHARTER COMMUNICATIONS					
			00469107031224			3/12/2024	200.52	0.00	200.52
			01.4312.002.350 / HWY - TELEPHONE & INTERNET					200.52	
			HIGHWAY TELEPHONE & INTERNET						
							<b>Total Check #:</b>	<b>660</b>	<b>200.52</b>
<b>661</b>	SYSTEM	3/26/2024	5730	STATE OF NEW HAMPSHIRE-DOT					
			353981			3/22/2024	295.45	0.00	295.45
			01.4314.003.823 / B&G - VEHICLE FUEL					295.45	
			FUEL DISTRIBUTION						
							<b>Total Check #:</b>	<b>661</b>	<b>295.45</b>
<b>662</b>	SYSTEM	3/26/2024	9694	SYSCO NORTHERN NEW ENGLAND					
			398427832			3/13/2024	864.98	0.00	864.98
			03.3409.002.610 / COG - BAR SUPPLIES					47.78	
			FOOD, BAR AND KITCHEN						
			03.3409.001.002 / COG - FOOD					810.10	
			FOOD, BAR AND KITCHEN						
			03.4522.003.612 / SKI - KITCHEN SUPPLIES					7.10	
			FUEL CHARGE						
			398434589			3/20/2024	859.97	0.00	859.97
			03.3409.001.002 / COG - FOOD					859.97	
			COG FOOD						
							<b>Total Check #:</b>	<b>662</b>	<b>1,724.95</b>
<b>663</b>	SYSTEM	3/26/2024	6180	UNIFIRST CORPORATION					
			1070311864			3/21/2024	106.11	0.00	106.11
			03.4524.001.610 / REC - FRONT DESK REC SUPPLIES					80.48	
			REC SUPPLIES/						
			03.4523.002.611 / LNG - KITCHEN SUPPLIES					25.63	
			REC SUPPLIES/ KITCHEN SUPPLIES						

Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 188 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid	
Total Check #:						663	106.11	

## Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 188 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid	
3/26/2024	Check Manifest	Batch:	188	Chk Count:	15	Total Amnt:	10,242.29	

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	7,436.56
03	RECREATION FUND	2,805.73

--- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

\_\_\_\_\_  
Maureen Patti, Commissioner-Chair

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Dave Spinney, Commissioner

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Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 190 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
664	SYSTEM	3/26/2024	9694	SYSCO NORTHERN NEW ENGLAND				
	398434589				3/20/2024	859.97	0.00	859.97
		03.3409.001.002 / COG - FOOD					859.97	
		COG FOOD						
Total Check #:							664	859.97

## Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 190 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3/26/2024	Check Manifest		Batch:	190	Chk Count:	1	Total Amnt:		859.97

--- Subtotals by Fund ---

Fund	Description	Amount
03	RECREATION FUND	859.97

--- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

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Maureen Patti, Commissioner-Chair

\_\_\_\_\_  
Dave Spinney, Commissioner

\_\_\_\_\_  
Gerald Panuczak, Commissioner

## Check Manifest - by Payee

**Date:** 3/26/2024      **Batch ID:** 189      **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
169	SYSTEM	3/26/2024	160	AMAZON				
	113V-G67Y-9KCK				3/20/2024	131.23	0.00	131.23
	02.4331.520.860 / WTR - WATER TESTING WATER TESTING						131.23	
						Total Check #:	169	131.23
170	SYSTEM	3/26/2024	1240	CONSOLIDATED COMMUNICATIONS				
	113298733142	03.18.24			3/18/2024	127.14	0.00	127.14
	02.4331.520.350 / WTR - TELEPHONE WATERVILLE ESTATES						127.14	
						Total Check #:	170	127.14
171	SYSTEM	3/26/2024	9270	NH ELECTTRIC CO-OP				
	0575139110	03.13.24			3/13/2024	3,112.25	0.00	3,112.25
	02.4331.520.340 / WTR - ELECTRICITY LIBERTY LANE						3,112.25	
						Total Check #:	171	3,112.25
172	SYSTEM	3/26/2024	9460	THE WARREN GROUP				
	15668	2024			3/16/2024	229.00	0.00	229.00
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES RENEWAL						229.00	
						Total Check #:	172	229.00



## Check Manifest - by Payee

Date: 3/26/2024 Batch ID: 189 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3/26/2024	Check Manifest		Batch:	189	Chk Count:	4	Total Amnt:		3,599.62

--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	3,599.62

--- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

\_\_\_\_\_  
Maureen Patti, Commissioner-Chair

\_\_\_\_\_  
Dave Spinney, Commissioner

\_\_\_\_\_  
Gerald Panuczak, Commissioner

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
665	SYSTEM	4/02/2024	80	AFLAC				
	553542				3/28/2024	545.00	0.00	545.00
				01.2020.000.008 / AFLAC PAYABLE			545.00	
				EMPLOYEE DEDUCTIONS				
Total Check #:							665	545.00

666	SYSTEM	4/02/2024	160	AMAZON				
	16RD-CDQ7-CQGP				3/28/2024	25.44	0.00	25.44
				01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE			25.44	
				POOL REPAIRS PLUMBING PVC				
	1KGV-XRD9-3CRN				3/27/2024	88.36	0.00	88.36
				01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE			88.36	
				POOL REPAIRS & MAINT CONDUIT CLAMPS, INJECTION CHECK VALVE				
	1T3W-11PC-9WN3				3/26/2024	157.08	0.00	157.08
				01.4522.003.663 / SKI - LIFT MAINTENANCE			157.08	
				SKI LIFT MAINTENANCE SPRAY PAINT				
	1YFG-F79G-7DNJ				3/26/2024	17.97	0.00	17.97
				01.4130.002.610 / EXEC - OFFICE SUPPLIES			17.97	
				EXEC OFFICE SUPPLIES - FILE SORTER				
Total Check #:							666	288.85

667	SYSTEM	4/02/2024	20	A.M.RAND COMPANY				
	B325361				3/22/2024	77.37	0.00	77.37
				01.4312.002.610 / HWY - SHOP SUPPLIES			77.37	
				HIGHWAY SUPPLIES				
	D265781				3/20/2024	7.49	0.00	7.49
				01.4522.003.662 / SKI - SKI AREA REPAIRS			7.49	
				SKI AREA REPAIRS				
	D265784				3/20/2024	53.98	0.00	53.98
				01.4312.002.610 / HWY - SHOP SUPPLIES			53.98	
				HIGHWAY - PREMIX FUEL				
	E555252				3/01/2024	37.99	0.00	37.99
				01.4312.002.610 / HWY - SHOP SUPPLIES			37.99	
				M WINTER				

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
E555507						3/07/2024	65.69	0.00	65.69
				01.4902.023.006 / CAP - FACILITY IMPROVEMENTS & MAINTENANCE 2025					65.69
				REGAL SELECT EGGSHELL					
E555880						3/15/2024	96.05	0.00	96.05
				01.4312.002.610 / HWY - SHOP SUPPLIES					96.05
				HOSE, NOZZLE, BUCKET, ETC					
E556029						3/18/2024	93.56	0.00	93.56
				01.4990.021.010 / COMMUNITY CENTER IMPROV - WA#10 2021					93.56
				PAINT, PULLEY, ETC					
Total Check #:								667	432.13

668	SYSTEM	4/02/2024	555	ANDY BELL					
				REFUND #15684		2/14/2024	173.07	0.00	173.07
				01.4520.003.620 / REC - MISC EXPENSES					173.07
				REIMBURSE ITEMS PURCHASED REC DEPT					
Total Check #:								668	173.07

669	SYSTEM	4/02/2024	570	BENJAMIN DEMERS					
				EASTER APPEARANCE 202		3/30/2024	75.00	0.00	75.00
				03.3409.003.001 / COGS - EVENTS					75.00
				EASTER EVENT					
Total Check #:								669	75.00

670	SYSTEM	4/02/2024	1300	CONSOLIDATED COMMUNICATIONS					
				6034062057157.03.2024		3/24/2024	3.60	0.00	3.60
				01.4299.001.813 / PSafe - ALARM - FIRE TELEPHONE LINES					3.60
				PSafe ALARM FIRE TELEPHONE LINES					
Total Check #:								670	3.60

671	SYSTEM	4/02/2024	1330	CONSOLIDATED COMMUNICATIONS					
				6034019573983.03.2024		3/21/2024	121.00	0.00	121.00
				02.4331.520.350 / WTR - TELEPHONE					121.00
				WATER ALARM					

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Invoice #	PO #					
						<b>Total Check #:</b>	<b>671</b>	<b>121.00</b>
<b>672</b>	SYSTEM	<b>4/02/2024</b>	<b>1920</b>	<b>EVERSOURCE</b>				
		56360751028.03.2024			3/27/2024	16.68	0.00	16.68
		01.4522.002.340 / SKI - ELECTRIC						16.68
		SKI - SKATE SHACK						
						<b>Total Check #:</b>	<b>672</b>	<b>16.68</b>
<b>673</b>	SYSTEM	<b>4/02/2024</b>	<b>1930</b>	<b>EVERSOURCE</b>				
		56299101063.03.2024			3/27/2024	3,804.78	0.00	3,804.78
		01.4522.002.340 / SKI - ELECTRIC						3,804.78
		SKI - COMM CENTER						
						<b>Total Check #:</b>	<b>673</b>	<b>3,804.78</b>
<b>674</b>	SYSTEM	<b>4/02/2024</b>	<b>1970</b>	<b>EVERSOURCE</b>				
		56458399037.03.2024			3/27/2024	18.42	0.00	18.42
		01.4522.002.340 / SKI - ELECTRIC						18.42
		WATERVILLE ESTATES VILLAGE DIS						
						<b>Total Check #:</b>	<b>674</b>	<b>18.42</b>
<b>675</b>	SYSTEM	<b>4/02/2024</b>	<b>1990</b>	<b>EVERSOURCE</b>				
		56994890085.03.2024			3/27/2024	145.82	0.00	145.82
		01.4312.003.340 / HWY - ELECTRIC						145.82
		HIGHWAY - 8 SNOW TRAIL						
						<b>Total Check #:</b>	<b>675</b>	<b>145.82</b>
<b>676</b>	SYSTEM	<b>4/02/2024</b>	<b>2020</b>	<b>EVERSOURCE</b>				
		56244890026.03.2024			3/27/2024	111.07	0.00	111.07
		01.4312.003.340 / HWY - ELECTRIC						111.07
		HIGHWAY - 8 SNOW TRAIL						
						<b>Total Check #:</b>	<b>676</b>	<b>111.07</b>
<b>677</b>	SYSTEM	<b>4/02/2024</b>	<b>7310</b>	<b>EVERSOURCE</b>				

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
56235890092		03.2024				3/27/2024	1,049.29	0.00	1,049.29
				01.4522.002.340 / SKI - ELECTRIC					1,049.29
				SKI - 43 PEGWOOD					
56974735011		03.2024				3/27/2024	188.56	0.00	188.56
				01.4522.002.340 / SKI - ELECTRIC					188.56
				SKI - 43 PEGWOOD					
Total Check #:								677	1,237.85

678	SYSTEM	4/02/2024	7480	HANDYMAN HARDWARE INC.					
B414999						3/06/2024	5.40	0.00	5.40
				01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					5.40
				FORM A GASKET SEAL					
B416894						3/25/2024	66.15	0.00	66.15
				01.4990.021.010 / COMMUNITY CENTER IMPROV - WA#10 2021					66.15
				COMMUNITY CTR IMPROV PAINT					
B416895						3/25/2024	15.75	0.00	15.75
				01.4990.021.010 / COMMUNITY CENTER IMPROV - WA#10 2021					15.75
				COMMUNITY CTR IMPROV MICRO FIBER COVERS					
B417101						3/27/2024	118.50	0.00	118.50
				01.4990.021.010 / COMMUNITY CENTER IMPROV - WA#10 2021					118.50
				COMM CTR IMP WA #10 - PAINT					
B417141						3/27/2024	83.00	0.00	83.00
				01.4312.002.610 / HWY - SHOP SUPPLIES					44.00
				HIGHWAY SHOP SUPPLIES					
				01.4312.002.821 / HWY - EQUIPMENT REPAIR					39.00
				HIGHWAY EQUIPMENT REPAIR					
B417192						3/28/2024	13.00	0.00	13.00
				01.4312.002.610 / HWY - SHOP SUPPLIES					13.00
				HIGHWAY CABLE BRAIDED REINFORCED					
B417318						3/29/2024	43.75	0.00	43.75
				01.4522.003.663 / SKI - LIFT MAINTENANCE					43.75
				SKI - LIFT MAINTENANCE					
Total Check #:								678	345.55

679	SYSTEM	4/02/2024	2630	HEALTH TRUST					
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# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
	001502504				3/20/2024	18,161.98	0.00	18,161.98
		02.4331.520.211 / WTR - DENTAL INSURANCE					75.73	
		HEALTH INS PER DEPT APRIL						
		02.4331.520.210 / WTR - HEALTH INSURANCE					1,870.56	
		HEALTH INS PER DEPT APRIL						
		01.4314.001.210 / B&G - HEALTH INSURANCE					7,482.24	
		HEALTH INS PER DEPT APRIL						
		01.4314.001.211 / B&G - DENTAL INSURANCE					349.99	
		HEALTH INS PER DEPT APRIL						
		01.4521.001.210 / FD - HEALTH INSURANCE					2,494.08	
		HEALTH INS PER DEPT APRIL						
		01.4521.001.211 / FD - DENTAL INSURANCE					100.98	
		HEALTH INS PER DEPT APRIL						
		01.4130.001.210 / EXEC - HEALTH INSURANCE					3,117.60	
		HEALTH INS PER DEPT APRIL						
		01.4130.001.211 / EXEC - DENTAL INSURANCE					122.78	
		HEALTH INS PER DEPT APRIL						
		03.4520.001.210 / REC - HEALTH INSURANCE					1,247.04	
		HEALTH INS PER DEPT APRIL						
		03.4520.001.211 / REC - DENTAL INSURANCE					50.49	
		HEALTH INS PER DEPT APRIL						
		01.4312.001.210 / HWY - HEALTH INSURANCE					1,247.04	
		HEALTH INS PER DEPT APRIL						
		01.4525.001.211 / FBF - DENTAL INSURANCE					-47.05	
		HEALTH INS PER DEPT APRIL						
		01.4312.001.211 / HWY - DENTAL INSURANCE					50.50	
		HEALTH INS PER DEPT APRIL						
	84156				3/07/2024	13.75	0.00	13.75
		01.4130.001.210 / EXEC - HEALTH INSURANCE					13.75	
		FSA CLAIMS & ADMINISTRATIVE FEES						
Total Check #:							679	18,175.73

680	SYSTEM	4/02/2024	3170	JP PEST SERVICES				
	3749190				3/29/2024	237.00	0.00	237.00
		01.4520.003.619 / REC - PEST CONTROL					237.00	
		REC PEST CONTROL - WATERVILLE ESTATES COMM CTR						
	3749191				3/26/2024	154.00	0.00	154.00
		01.4520.003.619 / REC - PEST CONTROL					154.00	

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
REC PEST CONTROL COMMERCIAL PROTECTION PROGRAM									
3785522						3/26/2024	34.00	0.00	34.00
01.4520.003.619 / REC - PEST CONTROL									34.00
REC PEST CONTROL REPLACEMENT BULB									
3786150						3/29/2024	136.00	0.00	136.00
01.4520.003.619 / REC - PEST CONTROL									136.00
REC PEST CONTROL REPLACEMENT BULB WATERVILLE ESTATES COMM CTR									
Total Check #:								680	561.00
681	SYSTEM	4/02/2024	4540	O'REILLY AUTO PARTS					
4989-254166						3/24/2024	236.92	0.00	236.92
01.4312.002.821 / HWY - EQUIPMENT REPAIR									236.92
HIGHWAY - EQUIPMENT HOSE, CRIMP, OIL									
Total Check #:								681	236.92
682	SYSTEM	4/02/2024	4840	PIKE INDUSTRIES					
1268514						3/22/2024	1,152.09	0.00	1,152.09
01.4312.002.819 / HWY - ROAD SAND & SALT									1,152.09
HIGHWAY DRY SCREENED SAND									
Total Check #:								682	1,152.09
683	SYSTEM	4/02/2024	9625	SALMON PRESS					
02.24.24 - 03.29.24						3/29/2024	310.00	0.00	310.00
01.4130.002.322 / EXEC - ANNUAL MEETING									80.00
ANNUAL MEETING									
01.4130.002.305 / EXEC - ADVERTISING									80.00
PUBLIC HEARING									
01.4130.002.305 / EXEC - ADVERTISING									60.00
MASTER PLAN									
01.4130.002.305 / EXEC - ADVERTISING									67.50
PUBLIC HEARING APRIL 10									
02.4331.520.305 / WTR - ADVERTISING									22.50
PUBLIC HEARING APRIL 10									
Total Check #:								683	310.00



# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
684	SYSTEM	4/02/2024	5390	SANEL AUTO PARTS				
	114322				3/26/2024	24.58	0.00	24.58
				01.4312.002.821 / HWY - EQUIPMENT REPAIR				24.58
				HIGHWAY HYD HOSE FITTINGS				
	114323				3/26/2024	249.95	0.00	249.95
				01.4312.002.825 / HWY - OIL & FILTERS				249.95
				HIGHWAY HYDROLIC OIL				
	114368				3/26/2024	24.58	0.00	24.58
				01.4312.002.821 / HWY - EQUIPMENT REPAIR				24.58
				HIGHWAY ADAPTERS				
	114402				3/27/2024	145.43	0.00	145.43
				01.4312.002.825 / HWY - OIL & FILTERS				116.95
				HIGHWAY OIL FILTER & OIL				
				01.4312.002.610 / HWY - SHOP SUPPLIES				28.48
				HIGHWAY CABLE TIES				
	114406				3/27/2024	72.56	0.00	72.56
				01.4312.002.821 / HWY - EQUIPMENT REPAIR				72.56
				HIGHWAY HYD HOSE, FITTINGS, REELS				
Total Check #:							684	517.10

685	SYSTEM	4/02/2024	9683	SPECTRUM #5967 Ski Area	CHARTER COMMUNIC			
	0020530032724				3/27/2024	584.26	0.00	584.26
				01.4520.002.345 / REC - CABLE				167.49
				REC CABLE				
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET				114.99
				EXEC TELEPHONE & INTERNET				
				01.4520.002.344 / REC - INTERENET				114.99
				REC INTERNET				
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET				24.99
				EXEC TELEPHONE & INTERNET				
				01.4520.002.350 / REC - TELEPHONE				25.00
				REC TELEPHONE				
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET				25.00
				EXEC - TELEPHONE & INTERNET				
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET				24.99
				EXEC - TELEPHONE & INTERNET				
				01.4520.002.350 / REC - TELEPHONE				3.03

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
		REC TELEPHONE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET						3.04
		EXEC - TELEPHONE & INTERNET						
		01.4520.002.345 / REC - CABLE						30.75
		REC CABLE						
		01.4520.002.350 / REC - TELEPHONE						25.00
		REC TELEPHONE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET						24.99
		EXEC - TELEPHONE & INTERNET						
Total Check #:						685		584.26

686 SYSTEM 4/02/2024 6180 UNIFIRST CORPORATION

1070313755	3/28/2024	106.11	0.00	106.11
03.4524.001.610 / REC - FRONT DESK REC SUPPLIES				80.48
REC FRONT DESK SUPPLIES - LAUDRY BAGS/TOWELS				
03.4523.002.611 / LNG - KITCHEN SUPPLIES				25.63
REC FRONT DESK SUPPLIES - LAUDRY BAGS/TOWELS				
Total Check #:				686 106.11

## Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 191 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid	
4/02/2024	Check Manifest	Batch:	191	Chk Count:	22	Total Amnt:	28,962.03	

### --- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	25,393.60
02	WATER FUND	2,089.79
03	RECREATION FUND	1,478.64

### --- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

\_\_\_\_\_  
Maureen Patti, Commissioner-Chair

\_\_\_\_\_  
Dave Spinney, Commissioner

\_\_\_\_\_  
Gerald Panuczak, Commissioner

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 192 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
173	SYSTEM	4/02/2024	9682	CONSOLIDATED COMMUNICATION #1840				
	6034061840317.03.2024				3/24/2024	121.00	0.00	121.00
	01.4299.001.813 / PSafe - ALARM - FIRE TELEPHONE LINES						121.00	
	PSafe - ALARM FIRE TELEPHONE LINES							
Total Check #:						173		121.00
174	SYSTEM	4/02/2024	1890	EVERSOURCE				
	56956494017.03.2024				3/27/2024	173.95	0.00	173.95
	02.4331.520.340 / WTR - ELECTRICITY						173.95	
	WATER PEGWOOD							
	56996545091.03.2024				3/27/2024	75.70	0.00	75.70
	02.4331.520.340 / WTR - ELECTRICITY						75.70	
	WATER PEGWOOD							
Total Check #:						174		249.65
175	SYSTEM	4/02/2024	1910	EVERSOURCE				
	56574890067.03.2024				3/27/2024	280.36	0.00	280.36
	02.4331.520.340 / WTR - ELECTRICITY						280.36	
	WATER WEETAMOO							
Total Check #:						175		280.36
176	SYSTEM	4/02/2024	7280	EVERSOURCE				
	56344890025.03.2024				3/27/2024	454.27	0.00	454.27
	02.4331.520.340 / WTR - ELECTRICITY						454.27	
	WATER 7 RESERVOIR RD							
Total Check #:						176		454.27
177	SYSTEM	4/02/2024	7300	EVERSOURCE				
	56181551029.03.2024				3/27/2024	153.40	0.00	153.40
	02.4331.520.340 / WTR - ELECTRICITY						153.40	
	WATER PUMP HOUSE							
Total Check #:						177		153.40

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 192 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
178	SYSTEM	4/02/2024	7310	EVERSOURCE				
	56688101039.03.2024				3/27/2024	2,318.14	0.00	2,318.14
	02.4331.520.340 / WTR - ELECTRICITY						2,318.14	
	WATER 43 PEGWOOD							
Total Check #:						178		2,318.14
179	SYSTEM	4/02/2024	7320	EVERSOURCE				
	56384126058.03.2024				3/27/2024	16.21	0.00	16.21
	02.4331.520.340 / WTR - ELECTRICITY						16.21	
	WATER DONOVAN FARM RD							
Total Check #:						179		16.21
180	SYSTEM	4/02/2024	9140	EVERSOURCE				
	56101129021.03.2024				3/27/2024	2,810.01	0.00	2,810.01
	02.4331.520.340 / WTR - ELECTRICITY						2,810.01	
	WATER SYSTEM							
	56945126092.03.2024				3/27/2024	18.10	0.00	18.10
	02.4331.520.340 / WTR - ELECTRICITY						18.10	
	WATER SYSTEM							
Total Check #:						180		2,828.11
181	SYSTEM	4/02/2024	5715	MICHAEL STAPLETON				
	REFUND - 2024				3/29/2024	90.83	0.00	90.83
	02.1150.000.003 / A/R - NEW BILLING SYSTEM						90.83	
	REFUND DUPLICATE PAYMENT ON SOLD PROPERTY							
Total Check #:						181		90.83

# Check Manifest - by Payee

Date: 4/02/2024 Batch ID: 192 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
4/02/2024	Check Manifest		Batch:	192	Chk Count:	9	Total Amnt:		6,511.97

## --- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	121.00
02	WATER FUND	6,390.97

## --- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

# Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
692	SYSTEM	4/09/2024	150	ALVINA SNEGACH				
	03.26.2024 MEETING				3/26/2024	137.50	0.00	137.50
	01.4130.002.390 / EXEC - CONSULTING						137.50	
	MEETING MINUTES TRANSCRIPTION							
Total Check #:							692	137.50
693	SYSTEM	4/09/2024	160	AMAZON				
	1VYW-TYG6-RDDJ				4/08/2024	48.59	0.00	48.59
	01.4521.003.610 / FD - SUPPLIES						48.59	
	FRONT DESK SUPPLIES							
Total Check #:							693	48.59
694	SYSTEM	4/09/2024	980	CERTIFIED COMPUTER SOLUTIONS, LLC				
	22230				4/04/2024	2,269.25	0.00	2,269.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES						2,269.25	
	SERVICE CONTRACT							
Total Check #:							694	2,269.25
695	SYSTEM	4/09/2024	9693	CITIZENS BANK				
	3.19.24 TRANSACTIONS				3/19/2024	652.08	0.00	652.08
	01.4314.003.630 / B&G - BUILDING REPAIRS						135.48	
	AMAZON							
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES						170.98	
	AMAZON							
	03.4520.000.320 / REC - LICENSES & FEES						18.95	
	PANDORA CLOUDCOVER							
	03.3409.001.006 / COG - LIQUOR						153.93	
	CITIZENS CC TRANSACTIONS 3.19.24							
	03.3409.001.008 / COG - WINE						172.74	
	CITIZENS CC TRANSACTIONS 3.19.24							
	CC TRANSACTIONS 03.26.2				3/26/2024	1,189.31	0.00	1,189.31
	01.4130.002.320 / EXEC - LICENSES & FEES						52.20	
	TAX 1099 SUBMISSION							
	01.4130.002.320 / EXEC - LICENSES & FEES						219.90	
	ZOOM MARCH 23, 2024-APR 22, 2024							



# Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
		01.4520.003.620 / REC - MISC EXPENSES						14.99
		AMAZON - BAR						
		01.4520.003.620 / REC - MISC EXPENSES						25.99
		AMAZON - BAR						
		01.4314.003.632 / B&G - OUTDOOR LIGHTING						39.98
		AMAZON - OUTSIDE LIGHTING						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						122.42
		MASTERSPA PARTS - POOL						
		01.4314.003.630 / B&G - BUILDING REPAIRS						8.89
		AMAZON - BUILDING						
		03.3409.001.008 / COG - WINE						704.94
		NH LIQUOR COMM						
		STATEMENT ENDING 04.07			4/09/2024	9,578.78	0.00	9,578.78
		01.4130.002.320 / EXEC - LICENSES & FEES						19.99
		ADODE PRO						
		01.4130.002.320 / EXEC - LICENSES & FEES						873.21
		GOOGLE LICENSE						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						59.91
		AMAZON						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						23.70
		SUPPLY HOUSE						
		01.4990.023.008 / BUILDING IMPROVEMENTS WA 8 2023						78.63
		AMAZON						
		01.4314.003.614 / B&G - CLEANING SUPPLIES						28.72
		AMAZON						
		01.4314.003.614 / B&G - CLEANING SUPPLIES						42.14
		AMAZON						
		01.4314.003.614 / B&G - CLEANING SUPPLIES						59.99
		AMAZON						
		01.4314.003.614 / B&G - CLEANING SUPPLIES						34.99
		AMAZON						
		01.4522.003.663 / SKI - LIFT MAINTENANCE						63.54
		AMAZON						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						79.20
		AMAZON						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						64.32
		AMAZON						
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						307.30
		AMAZON						
		01.4314.003.630 / B&G - BUILDING REPAIRS						93.11
		AMAZON						

# Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
		01.4314.003.630 / B&G - BUILDING REPAIRS		AMAZON				49.40
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				251.68
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				72.00
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				168.30
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				376.00
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				276.00
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				43.12
		01.4314.003.630 / B&G - BUILDING REPAIRS		AMAZON				59.99
		01.4990.023.008 / BUILDING IMPROVEMENTS WA 8 2023		AMAZON				54.62
		01.4314.003.615 / B&G - SUPPLIES		AMAZON				25.86
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				516.12
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE		AMAZON				302.13
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS		PARTS TREE				242.87
		01.4130.002.320 / EXEC - LICENSES & FEES		GOOGLE SUITE				109.94
		01.4940.024.004 / CIF - BEER SHACK		REED FERRY SHED				5,202.00
Total Check #:							695	11,420.17

696 SYSTEM 4/09/2024 810 C M WHITCHER RUBBISH REMOVAL LLC

107473	4/01/2024	743.60	0.00	743.60
01.4314.003.616 / B&G - TRASH REMOVAL				260.00
10 YRD BI-WEEKLY SERVICE				
03.4522.003.491 / SKI - TRASH REMOVAL				416.00
8 YRD SERVICED WEEKLY (SKI-WAY)				
01.4314.003.616 / B&G - TRASH REMOVAL				33.80
SERVICE CHARGE				

## Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					03.4522.003.491 / SKI - TRASH REMOVAL SERVICE CHARGE				33.80
Total Check #:								696	743.60
697	SYSTEM	4/09/2024	2750	HOWARD P. FAIRFIELD, LLC					
					8947102	4/05/2024	351.32	0.00	351.32
					01.4314.003.826 / B&G - VEHICLE MAINTENANCE BLDG & GRND VEHICLE MAINT				351.32
Total Check #:								697	351.32
698	SYSTEM	4/09/2024	7580	HY-ON-A-HILL TROUT FARM					
					2024 DERBY FISH	3/18/2024	1,040.00	0.00	1,040.00
					03.4523.003.612 / LNG - EVENT EXPENSES FISH FOR 2024 DERBY				1,040.00
Total Check #:								698	1,040.00
699	SYSTEM	4/09/2024	3970	MUNICIPAL RESOURCES, INC.					
					24807	4/02/2024	1,354.17	0.00	1,354.17
					01.4130.002.391 / EXEC - PAYROLL PROCESSING PAYROLL SERVICES				1,354.17
Total Check #:								699	1,354.17
700	SYSTEM	4/09/2024	5240	RON GOGGANS					
					2023 REPLACEMENT CHEC	4/02/2024	100.00	0.00	100.00
					01.4130.002.322 / EXEC - ANNUAL MEETING REPLACEMENT CHECK				100.00
Total Check #:								700	100.00
701	SYSTEM	4/09/2024	5700	STAPLES BUSINESS ADVANTAGE					
					7628549279	3/14/2024	51.24	0.00	51.24
					01.4130.002.610 / EXEC - OFFICE SUPPLIES OFFICE SUPPLIES				20.94
					01.4520.002.610 / REC - OFFICE SUPPLIES OFFICE SUPPLIES				15.15

# Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
		02.4331.520.610 / WTR - OFFICE SUPPLIES						15.15
		OFFICE SUPPLIES						
Total Check #:						701		51.24
702	SYSTEM	4/09/2024	6180	UNIFIRST CORPORATION				
	1070315558				4/04/2024	80.91	0.00	80.91
		03.4523.002.611 / LNG - KITCHEN SUPPLIES						25.63
		KITCHEN SUPPLIES						
		03.4524.001.610 / REC - FRONT DESK REC SUPPLIES						55.28
		KITCHEN SUPPLIES/ FRONT DESK SUPPLIES						
Total Check #:						702		80.91
703	SYSTEM	4/09/2024	6470	WATERVILLE VALLEY RESORT				
		SKI VOUCHERS - MARCH 21			4/08/2024	8,852.00	0.00	8,852.00
		03.2020.000.003 / SKI VOUCHERS						8,852.00
		MARCH 2024 SKI TICKET SALES						
Total Check #:						703		8,852.00

## Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 198 BANK OF NH - DISTRICT

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
4/09/2024	Check Manifest		Batch: 198	Chk Count: 12			Total Amnt: 26,448.75		

### --- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	14,960.33
02	WATER FUND	15.15
03	RECREATION FUND	11,473.27

### --- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

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Maureen Patti, Commissioner-Chair

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Dave Spinney, Commissioner

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Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 199 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					
182	SYSTEM	4/09/2024	8990	BADGER METER				
	80155499				3/28/2024	47.53	0.00	47.53
				02.4331.520.320 / WTR - LICENSES AND FEEES				47.53
				SERVICES FOR MARCH 2024- LICENSES & FEES				
Total Check #:							182	47.53

# Check Manifest - by Payee

Date: 4/09/2024 Batch ID: 199 BANK OF NH - WATER

Payment #	Type	Check Date	Vendor ID	Payee	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	Invoice #		PO #					

4/09/2024	Check Manifest	Batch:	199	Chk Count:	1	Total Amnt:	47.53
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--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	47.53

--- Signatures ---

\_\_\_\_\_  
Ron Beard, General Manager

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Maureen Patti, Commissioner-Chair

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Dave Spinney, Commissioner

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Gerald Panuczak, Commissioner

CONSENT ACTION

RE-APPOINT VOLUNTEERS TO ADVISORY COMMITTEES AND PLANNING BOARD

WEVD COMMISSION MEETING APRIL 10, 2024

<b>ADVISORY COMMITTEES And PLANNING BOARD</b>	<b>Members</b>	<b>RE-APPOINT AT APRIL 10, 2024 WEVD COMMISSION MTG</b>	<b>Commissioner on Committee/Board</b>
Budget Advisory Committee	Mark Canfield	X	Spinney
	Denise Bujalski	X	
	Billy Mitchell	X	
Improving Amenity Profitability	Linda Ivers	N/A	Panuczak
	Nancy Seward	N/A	
	Kathleen Roy	N/A	
	Joseph Feiner	X	
	Anthony Patti	X	
Planning Board	Anthony Patti	X	Panuczak
Records Committee	Anthony Patti	X	Patti
	Terry Bennett	X	
Water & Roads Committee	Stan Bujalski	X	Panuczak
	Scott Monroe	X	
	Anthony Patti	X	
	Terry Bennett	N/A	





562 Winterbrook Road, Campton, NH 03223

Phone: (603) 726-3082 | Fax: (603) 726-8611

[www.waterville-estatesnh.gov](http://www.waterville-estatesnh.gov)

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## REQUEST FOR COMMISSION ACTION (RCA)

**Instructions:** Please complete to the best of your ability. Completed forms are to be sent to Management (GM & AGM) and no later than 10 days in advance of the WEVD Commission meeting indicated below. The Commission Chair shall decide and notify the GM/others if the RCA is included on the meeting agenda.

---

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Name of Requestor: **Thomas Schelling**

Waterville Estates Address: **\_7 Holland Trail**\_\_\_\_\_

Title of Request: **\_\_\_Water Issues**\_\_\_\_\_

Summary of why action is sought (please provide as much background as possible): **I would like a break on my water bill since there was a 3 month period or so we did not have water multiple times. Usually on weekends when there was a lot of use down hill from us. Every weekend we couldn't shower or do dishes or laundry. We often had to shower at fiends or at the rec. center. Since the problem was repaired, we have very low water pressure. I would like to see the pressure increased to the point where it was prior to the pressure valve problem on Holland Trail. Our pressure is under 30 PSI. We can use the water as is, but the pressure when using the sinks etc. is very low.**

Action requested: **Return money that we paid for water when we had none. Figure out how to give us higher pressure.**

Goal sought with this action: **Money returned for water payment. Increased pressure in our house.**

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## FOR INTERNAL USE ONLY

Budget implications: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Plan for implementation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_